

ATWOOD-HAMMOND PUBLIC LIBRARY DISTRICT MINUTES

The regular meeting of the A-HPLD Board of Trustees was held in the Atwood Library Facility Monday, August 7, 2023. President Obert called the meeting to order at 6:30p.m. Answering roll call: Adcock, Barbee, Herring, Obert and Schwass. Absent: Harris and Johnson. Non-members present: Burgener and Cindy Kerns.

ADOPT AGENDA: Motion made by Herring, seconded by Adcock to adopt the agenda. Motion carried.

ACCEPT SECRETARY'S REPORT: Motion made by Schwass, seconded by Herring, to accept the secretary's report. Motion carried.

APPROVE FINANCIAL REPORT (PETTY CASH, PAY BILLS, TREASURY): Burgener went over a spreadsheet for the FY23 fiscal year Annual Treasurer's report. Motion made by Barbee, seconded by Herring to approve the Financial Report. Roll Call vote: voting Yes –Adcock, Barbee, Harris, Herring, Obert and Schwass Absent: Johnson. Motion carried.

PUBLIC ACKNOWLEDGMENT:N/A

LIBRARIAN'S REPORT: E-books and picture books in the juvenile area are all that remain to be weeded. CD collection is currently being weeded. Secretary's audit was completed by Adcock and Herring. The Treasurer's report has been completed. The IPLAR will be submitted next week. Employer's Insurance audit has been submitted. The games that the Library sponsored for the Hammond Sesquicentennial were popular. A book folding class will be held on August 24. The Summer Reading Finale was held on July 12 with pizza and ice cream. 24 kids completed the reading program. Preschool story time will continue on Wednesday mornings. School age programs will be each Thursday. Mini American flags were donated and will be distributed to those participating in the parade. ASPEN, a new program will be implemented in the Library soon. Marsha thinks it is a great program. \$2,000 has been designated for this new program. There is \$461.99 in the memorial fund. Bob Day's daughter would like to use the \$300 they donated for a mural in the kid's section. She is also willing to donate more money or help with fundraisers to complete this project.

UNFINISHED BUSINESS: Obert revised the plans and has a call into the architect.

NEW BUSINESS: Barbee made the motion to adopt the 2023-2024 Budget and Appropriations. Herring seconded. Answering yes at roll were Adcock, Barbee, Herring, Obert and Schwass. Motion carried. Schwass made the motion to transfer \$84,000 from the general ledger to the Busey Savings CD. The remaining \$80.29 will be left in the general fund. Herring seconded the motion. Answering yes at roll were Adcock, Barbee, Herring, Obert and Schwass. Johnson has still not submitted a resignation. Burgener will type a letter of resignation and have Johnson sign it. Burgener also may have someone to step in as a trustee. Adcock made the motion to accept Burgener's resignation/retirement as of September 15, 2023. Herring seconded the motion. Motion carried. Burgener will fill in when needed until a replacement can be found. A copy of the employment ad and the job description for Burgener's position was discussed. The ad will be placed in the local papers and on the IHLS website. The deadline for applicants is September 1,

2023. Applicants will be reviewed by Obert, Adcock and Herring. A special meeting will be called to interview the candidates.

OTHER BUSINESS: N/A

TRUSTEE COMMENTS: N/A

ADJOURNMENT: Meeting was adjourned at 7:18 p.m. Next scheduled meeting will be Tuesday, September 5, 2023 at 6:30 p.m. with the Decennial meeting to follow.

Amanda Barbee, Secretary

Trustee