

**ATWOOD-HAMMOND PUBLIC LIBRARY DISTRICT
MINUTES FOR NOVEMBER 2, 2009**

The regular scheduled meeting of the A-HPLD Board of Trustees was held Monday, November 2, 2009, in the Atwood Library Facility. President Boylan called the meeting to order at 7:02 p.m. Answering Roll Call: Adcock, Bishop, Boylan, Brandenburg, Lyons, Parsano and Burgener. Absent: Chenoweth.

ADOPT AGENDA: Brandenburg made a motion seconded by Adcock to adopt the agenda. Motion carried.

SECRETARY'S REPORT: Parsano made a motion seconded by Adcock to approve the secretary's report. Motion carried.

APPROVE FINANCIAL REPORT(PETTY CASH, PAY BILLS, TREASURY: Adcock made a motion seconded by Brandenburg to approve the Financial Report(Petty Cash, Pay Bills, Treasury). Roll Call Vote: Voting Yes: Adcock, Bishop, Boylan, Brandenburg, Lyons and Parsano. Absent: Chenoweth. Motion carried.

PUBLIC ACKNOWLEDGMENT: None

LIBRARIAN'S REPORT: In addition to Burgener's written report, she suggested that she use a different recording form for reporting her performance. It basically lists everything that we do. Patrons can renew online now They can renew once but not twice. She said she could use some more WWII items for the WWII display. Her report was accepted as presented.

Chenoweth arrived at 7:07 p.m.

UNFINISHED BUSINESS: Kross Masonry worked all day today on the Tuck Point Project. The weather has not cooperated on this project Tuck Pointing should be finished tomorrow; then he will do the acid work and come back later to use the sealer and wash the sidewalks.

NEW BUSINESS: Bishop made a motion seconded by Boylan to transfer from #206466 checking to #10820 Audit \$72.98; to #5692 Medicare \$28.07; to #5690 Social Security \$16.83; to #5693 Insurance \$578.22; to #5691 Unemployment \$16.83 for a total of \$712.93. Roll Call Vote: Voting Yes: Bishop, Boylan, Brandenburg, Chenoweth, Lyons, Parsano and Adcock. Motion carried.

Trustees discussed the Ameren Illinois Utilities Act on on their Energy Program. It is a two-year program. Burgener said she would call and get more information on the program

The Live and Learn Construction Grant was discussed. Burgener said that the State has some Federal Money under the Live and Learn Construction Grant to give to Libraries

for new or remodeling. Burgener stated that our main concern is the roof. The base of the Grant is \$25,000 and we would have to match. We have \$20,000 in savings. Trustees talked about automatic front door. The cost of this might be around \$20,000. In order to protect the wall behind the children's computers, it was suggested that we have a bar put behind the computer's. Burgener said she sent a letter of intent to participate today. The application for the Grant is due January 15.

Lyons made a motion seconded by Adcock to approve the 2010 Holiday and Meeting Schedule as corrected. Motion carried.

EXECUTIVE SESSION: Personnel Evaluation 2©(1) – Lyons made a motion seconded by Chenoweth to go into Executive Session at 8:44 p.m. Roll Call Vote: Voting Yes – Boylan, Brandenburg, Chenoweth, Lyons, Parsano, Adcock and Bishop. Motion carried.

ACTION ON EXECUTIVE SESSION: Trustees returned from Executive Session to Open Session at 9:17 p.m. Boylan made a motion seconded by Brandenburg to increase Burgener's salary from \$15.75 to \$16.50 if it would work within the budget. Roll Call Vote: Voting Yes:-- Brandenburg, Chenoweth, Lyons, Parsano, Adcock, Bishop and Boylan. Motion carried.

Bishop made a motion seconded by Adcock to give the same gifts as last year to the staff: Debbie Myers, \$50.00; Bruce Gregory, \$50.00; Jim Wierman, \$75.00, Cathy Mitsdarffer, \$150.00; and Marsha Burgener, \$250.00. Roll Call Vote: Voting Yes:-- Chenoweth, Lyons, Parsano, Adcock, Bishop, Boylan and Brandenburg. Motion carried.

OTHER BUSINESS: None

TRUSTEE COMMENTS: None.

ADJOURNMENT: Meeting adjourned at 9:30 p.m. Our next regular meeting will be Monday, December 7, 2009 at 7:00 p.m.